OVERVIEW INFORMATION

Scholarship Purpose	The University of Utah Staff Council Staff Scholarships was developed to support and encourage continual professional development of University Staff.
Eligibility	The applicant **must** meet the following criteria for consideration. • The applicant must be currently employed at 75% or above Full-Time Equivalency (FTE) in a benefits eligible position at the University of Utah and have held a consistent position at this level for at least two consecutive years. • The applicant may not have received a Staff Council Scholarship within the past two years. • The applicant may not be a current Staff Council Member.
Scholarship Amount	$500 maximum
Anticipated Number of Scholarships	The number of applications awarded is determined by available funding. We anticipate an average of 6 scholarships per cycle.
Application Review Cycles	Applications are accepted on a rolling basis and reviewed three times per year. Review dates are **April 15th**, **July 15th**, and **December 1st**.
Award Notification Dates	Each review cycle, we will notify applicants via email of the Award outcomes within 30 days of the review date.

Application Criteria	The University of Utah Staff Council Selections and Communications Committee will review applications based on the criteria outlined below. *Financial need is not considered a review criteria*. Staff Scholarship Applicants should clearly designate what they intend to use the scholarship funds for and outline how it will directly support their personal or professional goals.
Submission Process	Each applicant will be required to fill out an application form (see below) The form must be filled out entirely and submitted via email to uusc@utah.edu. Applications are accepted on a rolling basis as listed above.
Allowable Expenses	Scholarships may be used for course tuition, professional trainings, symposia, conferences, or workshops.
Unallowable Expenses	Scholarships may only be used for the recipient.

STAFF COUNCIL
THE UNIVERSITY OF UTAH

* denotes required fields

Candidate Name*	
Department*	
Start Date of Employment*	
Intent for Scholarship*	
Total Amount Requested*	
Tuition/Fee Due Date*	

What will you be using the Scholarship Funds for? *

What are your personal and/or professional goals? *

How will the proposed education and/or training enable you to meet your personal and/or professional goals? *