University of Utah Staff Council Meeting – December 1, 2010
Winder Board Room
300 Park Building, 201 S. Presidents Circle

Present: Tricia Baker, Sharon Benavides, Michael Berg, Carol Bergstrom, Marcia Cook, Kim Endersen, Thomas James Ferrill, B.J. Fullmer, Marilyn Hoffman, Denise Hooper, Paul Larsen, Tom Loveridge, Becky Lubbers, Edwin V. Lyons, Cathy Martinez, Charlton Park, Trina Rich, Chris Shirley, Tiffany Stanton, Kate Sturgeon, Janzell Tutor

Excused: Renee Chase, Julie Gerstner, Kay Shelton

Came to Order: 2:04 PM

I. Welcome (Edwin Lyons) 2:05

II. Announcements | Updates (Edwin Lyons) 2:05: Edwin briefed the President’s Commission on the Status of Women on the accomplishments of UUSC, as well as current projects and future goals. Joann Wong from UEN sent Edwin an email regarding how great the UUSC calendars were, and would like to send them to Japan. There were no membership changes for the month.

III. Review of November Minutes (Edwin Lyons) 2:10: Motion to approve the minutes as written was seconded. November minutes were voted on and approved as written.

IV. Budgets (Edwin Lyons) 3:58: The current operating budget is $6904 and the current balance in the scholarship account is $38948

V. Sick Leave Policy Update? (Trina Rich) 2:12: The policy has moved from HR with no additional changes made. The policy has moved to the Institutional Policy Committee (IPC), who will review it and will decide to pass it on to the stakeholders. Marilyn asked who the spokesperson for the policy will be going forward. Tom stated that Wendy Poppleton will represent HR and Trina volunteered to represent UUSC. Janzell stated that perhaps a policy change should be made to require any policies that effect staff be reviewed and approved by UUSC. Domestic Partner benefits will be discussed at the January UUSC meeting.

VI. Part Time Employee Recognition Task Force (Becky Lubbers) 2:35: Becky met with Edwin and Tom for ideas, and will begin working on the issue in January. Becky passed around a sign-up sheet for those interested in joining the task force.

VII. Other Business or Topics for Discussion (Sharon Benavides) 2:40:
   a. PEAK: PEAK would like to teach classes on lower campus in conference rooms, and would like the support of UUSC members. They would need a
room with a closet to store small equipment. The room cannot have windows.

VIII. **Subcommittee News & Updates**

a. **Development Committee (Renee Chase) 2:45:** Renee couldn’t make it, but the committee members updated that website updates had been submitted to Trina. Regence has expressed interest in providing funding for ongoing scholarships.

b. **Communications/Selections Committee (Trina Rich) 2:46:** The open slots were filled; however, the Council is running low on alternates in some areas. The scholarship email went out. UUSC has received 61 applications so far. Because emails went to umail accounts, Trina isn’t sure how many people actually received the email. She is considering extending the deadline. Kate proposed setting specific dates for the application process to open and end. To reduce multiple emails, HR is sending out communications only to umail accounts. Trina stated the committee was considering only accepting applications from interested persons and not nominations. Edwin asked how many people had been nominated, and quite a few current members were nominees. Marilyn suggested still accepting nominations, but changing the nomination forms. Janzell suggested interviews. Trina and the committee will revisit the issue.

c. **Legislative Committee (Shayla DeGooyer) 3:10:** Shayla was unavailable for the meeting. Marcia stated that there are talking points on the alumni association website, and that U for Higher Ed is asking for people to write letters to their State Senators and Representatives. Tom recommended that the UUSC members commit to writing a letter. The Council members agreed to commit to writing one letter and soliciting others in their department to do the same.

d. **Events Committee (Janzell Tutor) 3:20:**
   
   i. **Coats for Our Community (Marcia)** There have been over 200 coats and $1800 collected in this campaign. The website will remain up until after pay day. There was some pushback by people who wanted to donate used coats.

   ii. **UNight with the Jazz (Janzell):** All the tickets were sold. Because of NBA rules, Swoop will not be able to be there. The tickets weren’t sold in blocks.

   iii. **Men’s Basketball (Janzell):** Would like a representative to go out before the men’s basketball game on January 19th.

IX. **Announcements 3:45:** President’s Commission on the Status of Women would like Staff Council to recommend women for the “Women of Note” section of their website.

X. **Adjourn:** 4:00 PM